

BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS MEETING MINUTES

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on February 9, 2022 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Architects

Tim Colley
April Drake
Mel Price

Professional Engineers

James Kelly
Christopher Stone
Vinay Nair

Land Surveyors

Doyle Allen
Vickie Anglin

Interior Designers

Caroline Alexander
Cameron Stiles

Landscape Architects

Frank Hancock, III
Ann Stokes

Citizen Members

Karen Reynes

Hypatia Alexandria and Mike Zmuda were not present at the meeting.

Staff present for all or part of the meeting were:

Demetrious J. Melis, Director
Kathleen (Kate) R. Nosbisch, Executive Director
Bonnie Davis, Board Operations Administrator
Laticia Logan, Lead Analyst, Complaint Analysis and Resolution
Danielle Jones, Licensing Specialist, Post Adjudication and Licensing

Members of the audience:

Robert Boynton, FAIA, former Architect Board Member
R. Corey Claiborne, FAIA, NOMA, MBA, Executive AIA Virginia, Vice President
Georg Dahl, Virginia Society of Professional Engineers (VSPE) STEM and Educational
Outreach Lead for Tidewater/Hampton Roads Chapter

Jim Flaherty, Assistant Attorney General with the Office of the Attorney General, was present.

Finding a quorum of the Board present, Mr. Stone, Vice Chair, called the meeting to order at 10:13 a.m.

Call to Order

Mr. Stone advised the Board of the emergency evacuation procedures.

**Emergency
Evacuation**

Ms. Nosbisch welcomed Demetrios Melis, Director of DPOR. Ms. Nosbisch stated Ms. Alexandria and Mr. Zmuda send their regrets. Mr. Flaherty is standing in for Ms. Peay.

Announcements

Mr. Stone moved to approve the agenda as presented. Mr. Allen seconded the motion which was unanimously approved by: Alexander, Allen, Anglin, Colley, Drake, Hancock, Kelly, Nair, Price, Reynes, Stiles, and Stone.

Approval of Agenda

Ms. Stokes arrived to the meeting at 10:17 a.m. Chair of the meeting was passed from Mr. Stone to Ms. Stokes.

Arrival of Board Member/Chair

Mr. Stone moved to approve the December 16, 2021, Board meeting minutes and the January 13, 2022 Regulatory Review Committee meeting minutes. Mr. Kelly seconded the motion which was approved by: Alexander, Allen, Anglin, Colley, Drake, Hancock, Kelly, Nair, Price, Reynes, Stiles, Stokes, and Stone.

Approval of Minutes

There was no one present for public comment.

Public Comment Period

Mr. Allen recused himself from the meeting for discussion and deliberation of the file.

Recusal of Board Member

Regarding **File Number 2021-02039, Daniel Harrison Holmes**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Holmes.

File Number 2021-02039, Daniel Harrison Holmes

Mr. Stone moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-730.C (Count 1) and 18VAC10-20-730.C (Count 2). For these violations, Mr. Holmes agrees to pay the following monetary penalties: \$1200.00 for the violation contained in Count 1; \$1200.00 for the violation contained in Count 2; and \$150.00 in Board costs, for a total monetary penalty of \$2550.00. Ms. Anglin seconded the motion which was unanimously approved by members: Alexander, Allen, Anglin, Colley, Drake, Hancock, Kelly, Nair, Price, Reynes, Stiles, Stokes, and Stone.

Mr. Allen returned to the meeting.

Return of Board Member

Ms. Nosbisch attended the Task Analysis Informational Webcast on January 12,

Landscape

2022. Mr. Hancock and Ms. Nosbisch attended the Task Analysis meeting on January 25, 2022. On April 20, 2022, voting will take place at 3pm at the virtual meeting on Uniform Standard Membership.

**Architect
Update**

Because Mr. Stone's board term is coming to an end, the NCEES Site Selection Committee asked Mr. Stone to find a replacement. Mr. Kelly has agreed to be his replacement.

**Professional
Engineer
Update**

The Land Surveyor Section will meet today following the Regulatory Review Committee meeting. It was with great regret, Ms. Nosbisch noted that Mr. Steven Douty, a pillar of the Land Surveyors community, is critically ill.

**Land Surveyor
Section Update**

Former board member, Mr. Boynton, represented the Board as an AIA Panelist on January 21, 2022. Ms. Nosbisch provided the NCARB cabinet nominations. She noted that there are eight draft resolutions that will be discussed at the Regional meeting in March and voted on at the Annual meeting in June. Ms. Nosbisch, Ms. Reynes, and Mr. Colley are awaiting approval to attend the Regional meeting.

**Architect
Section Update**

Ms. Nosbisch stated the new NCIDQ Candidate Handbooks has been released; starting April 2022, individuals will now be able to take the IDFX and IDPX Exams via their home computer. NCARB/CIDQ released the Joint Report on Architecture. The CIDQ new Interior Design video has been sent to Board members for review.

**Certified
Interior
Designer
Section Update**

The Board recessed from 11:25 a.m. to 11:35 a.m.

Recess

Ms. Nosbisch stated the public comment ends on March 2, 2022 for the NOIRA Regulation – Fee Adjustment.

**Regulatory
Update**

Mr. Stone provided an update on the January 13, 2022 Regulatory Review Committee meeting. The Committee recommended the reversal of some unintentional changes to the regulations that has caused barriers to licensure as a professional engineer.

Mr. Melis stated that all DPOR regulations will be looked at to determine if it truly helps protect the public. DPOR will rely on board members as experts. Some regulations may no longer be relevant because of the digital age. There is a national effort that crosses a variety of states to eliminate undue barriers to licensure.

There were no business agreements.

**Business
Agreement**

Updates

There were no requests for waiver of continuing education.

**CE Waiver
Updates**

The licensee counts as of January 1, 2022:

| | |
|---------------------------------|--------|
| APELSCIDLA Businesses | 4,994 |
| Architects | 7,589 |
| Professional Engineers | 30,155 |
| Land Surveyors | 1,237 |
| Land Surveyors B | 68 |
| Land Surveyor Photogrammetrists | 104 |
| Certified Interior Designers | 471 |
| Landscape Architects | 933 |

**Licensed and
Certified
Population**

Ms. Nosbisch stated the financial statements were provided for informational purposes.

**Financial
Statements**

Mr. Melis stated that his primary focus at DPOR is job creation workforce, mobility across state lines, and excellence in customer service, as well as, build infrastructure inside and out. He stated we will be looking at regulation reduction, while ensuring the health, safety, and welfare of the public.

Other Business

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

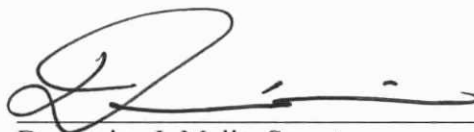
**Conflict of
Interest Forms /
Travel
Vouchers**

There being no further business, the meeting was adjourned at 11:12 a.m.

Adjourn



Ann Stokes, Chair



Demetrios J. Melis, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Cameron Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

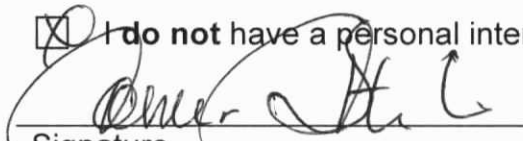
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Frank Hancock, III
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature

Date

2/9/22

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Vinay Nair
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

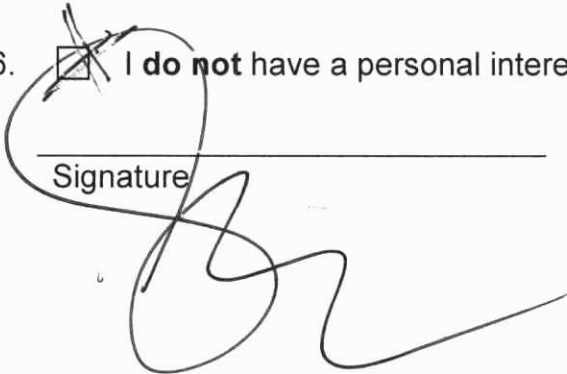
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

2.9.2022

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Tim Colley
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

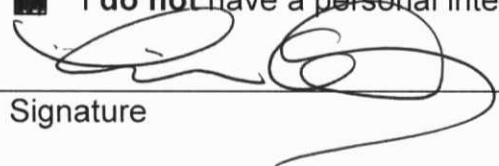
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

2.9.2022
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Mel Price
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

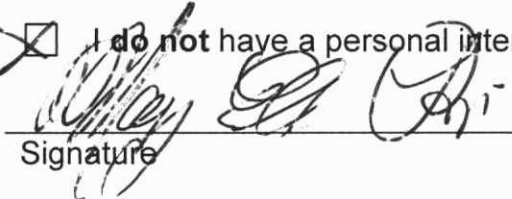
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

2/9/22



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Vickie McEntire Anglin
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Land Surveyors

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

V. M. Anglin
Signature

2/9/22
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Doyle B. Allen
- 2. Title: Board Member
- 3. Agency: Land Surveyors Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

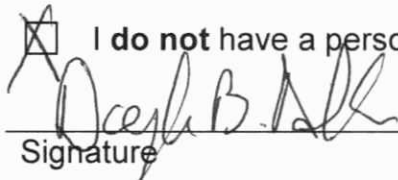
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

2/9/22
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: James L. Kelly
- 2. Title: Board Member
- 3. Agency: Professional Engineers Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

2/9/22

Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Karen Reynes
2. Title: Board Member
3. Agency: APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

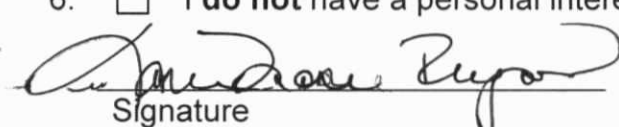
N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

2-9-2022
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: April Drake
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

April Drake
Signature

2/9/2022
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Caroline Alexander
- 2. Title: Board Member
- 3. Agency: Interior Designers Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Caroline Alexander
Signature

2/9/22
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Christopher Stone
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

2/9/22
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Ann Stokes
- 2. Title: Board Member
- 3. Agency: Landscape Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

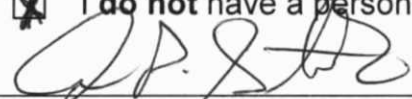
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

2-9-2022
Date